

EUUF Board of Trustees

Minutes

Jan 16, 2019

The meeting was held via [Zoom](#) (not in person)

In attendance: Roger Johnson, Carrie Kaeding, Ray Mutchler, and Ken Rines.

Visitors:

Brad Simkin, Barbara Johnson, Desmond Smith

Not Present: Karen Winchell, Pastor Tom Bozeman, Jose Sosa, Gabriele Bartholomew.

Reading by Carrie Kaeding,
Check-in discussion of examples of Evergreen being an inclusive community

Review [board covenant](#) - Ken

Ray volunteered to serve as Timekeeper, Ken volunteered to record minutes.

Open Commentary

The LDC nomination is not ready yet, so this was removed from the consent agenda. Roger proposed reordering the discussion agenda so that visitor Brad Simkins would not be required to attend the entire meeting. Also, the Executive Session on personnel was tabled to February's meeting.

Roger moved to approve the agenda with the above changes, Ken seconds, the motion is carried.

Consent Agenda

- Approve [Board Minutes for December](#)
- Receive [Office Administrator's Report](#)
- Receive December 2018 [Financial Packet](#)
- Receive [Treasurer's Report](#)
- Receive [Minister's Report](#)
- Receive [RE Report](#)
- Receive [Previous Action Item Report](#)
- Receive [Membership Report](#)

- Receive [Green Team Annual Report 17-18](#)
- Approve [congregational certification data](#)
- Approve [proposed guiding principles for Coffee Hour](#)
- Approve [letter/e-mail](#) language to go to the three groups that hold standing meetings after the Sunday morning worship service (based on [reflections from the Board](#))
- Progress on [organizing Vital Documents](#).

Discussion Agenda

A. Request to Use EUUF Facilities for Counseling

A counselor who visited EUUF recently inquired about the availability of EUUF facilities for counseling services for EUUF members. Board members expressed concern about the details of the arrangements, possible liability and safety concerns, and the necessity of in-person meetings versus alternate methods. Roger moved to table the request, Ken seconded, the motion passed.

B. RACI Work: Greeters Chairs

The board had a work session in defining duties of other committees in the RACI spreadsheet. Barbara Johnson provided valuable input on the activities of the greeters and the greeter chair.

supporting documents:

- [description of RACI](#)
- [Bylaw Article III and Policy Section 1 \(both regarding Membership\)](#)
- [Section 2.8 - Job Description: Membership Coordinator](#)

C. Banner Use Proposal

The Green Team submitted a proposed revision to the Banner Use Policy. Board members expressed concerns about the language of the proposed revision. For instance, the Board would not allow any use that could threaten Evergreen's tax-exempt status. Committee consensus should be defined. It is unclear who will decide whether banner use would advance or harm EUUF. The list of specific issues should not be part of the policy. Overall, the text of the current proposed policy does not make clear how authority for approving Banner use is divided between the Congregation, the Board, and/or individual Committees.

Supporting documents: [Proposed Banner Policy](#)

D. Second Open Question Cafe Preparation Check-in

We discussed who will be responsible for which duties for the second Open Question Cafe on February 10. Repeating responsibilities from the first cafe should work. Roger will assist Carrie with food.

- a. Open Questions Cafe (Sunday, 2/10) responsibilities:
 - i. Karen: set-up & decor (Ray and Ken will assist)
 - ii. Carrie: sign-in sheets, welcoming, & food
 - iii. Roger help with food set up
 - iv. Jose: taking notes
 - v. Pr. Tom: facilitation
 - vi. all BOT members: acting as Table Hosts for the first round of the conversation

Open Commentary Period

- No comments

Action Item Review

1. *Ray is seeking recommendations to replace Sue Pace on the Leadership Development Committee. Send Ray your nomination of 3 people*
2. *Carrie will bring Board concerns about the Banner Use Policy proposal to the Green Team.*
3. Carrie will ask Karen *to be on standby* for leading the discussions at the second Open Question Cafe
4. All Board members will reprise their duties at the next Open Question Cafe on 10 February

Process Observer Report

Given the limited attendance, Ken thought the Board managed to get through a reasonable portion of the agenda while tabling some items that would benefit from a wider discussion.

Check-Out

Everyone check out by 8:00

Chalice Extinguishing & Reading - Carrie

Adjourn